



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: Nov 28, 2020		Time: 1PM	
Place: ZOOM			
Members in attendance			
Rayna Porter President	Nathan R. G. Barnett VP of University Affairs	Meagan Atfield VP of Campus Life	Hema Tikaram Chair
Jeffrey Ross Policy	Kharington Petgrave Student Engagement	Luke Horton Academics	Jewelien Sisson Community Outreach
Morgan Namek HR	Caelainn Cox-Smith Health & Wellness	Phuong Nguyen Finance	Shannon Fielder TGSA Representative
Regrets From			
Jessie Assaf Inclusion			

1.	Call to order – 1:09PM
2.	Land Acknowledgement - Presented by Tikaram
3.	Chair Remarks
4.	Approval of Previous Meeting Minutes - Motioned by Atfield, seconded by Petgraved Passed unanimously
5.	Review of Action Items <ul style="list-style-type: none"> - VPUA to update salaries <ul style="list-style-type: none"> - in ORD right now - President to talk to auditor about new board position <ul style="list-style-type: none"> - Still waiting to hear final stamp of approval - Hoping to hear back before GM - President about gender to mission statement <ul style="list-style-type: none"> - Doing the focus groups for whole statements - Hoping to have it in the GM - VPCL to updated terms of reference on website <ul style="list-style-type: none"> - Just waiting on HR and Inclusion - Inclusion TDSA CARE terms of reference <ul style="list-style-type: none"> - In agenda - HR terms of reference <ul style="list-style-type: none"> - to be added in agenda
6.	Call for New Business <ul style="list-style-type: none"> - Correction to passed minutes - HR terms of reference

7.	<p style="text-align: center;">Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Sisson <p>Passed unanimously</p>
8.	<p>Declaration of Conflict of Interest</p> <p>None.</p>
	<p>Closed session minute approval</p> <ul style="list-style-type: none"> - Motioned to enter closed session by Porter, seconded by Petgrave. <p>Passed unanimously. Entered closed session at 1:20PM</p> <p>Action item: standing closed session item for agenda procedure.</p> <ul style="list-style-type: none"> - Motioned to pass minutes by porter, seconded by Sisson <p>Passed unanimously</p> <ul style="list-style-type: none"> - Motioned to leave close session by Porter, seconded by Ross <p>Passed unanimously Exited closed session at 1:32PM</p>
9.	<p>Executive and Board Updates</p> <ul style="list-style-type: none"> - No questions on executive updates - Undergraduate students committee (Trent committee, Director of Academic sitting on it) <ul style="list-style-type: none"> - super fun - Program advocacy committee (TDSA) <ul style="list-style-type: none"> - has not been able to meet, unable to get people to show up - Ross offers to help get people - TDSA has never run this before, may just not work, may just not work in online setting - SEC (TDSA) <ul style="list-style-type: none"> - getting first meeting set up, hard to find time that works - Haven't heard from 2/3 of three members - Teaching and Learning advisory committee (Trent committee, Director of Student Engagement sits on) <ul style="list-style-type: none"> - interesting experience - Community Outreach Committee (TDSA) <ul style="list-style-type: none"> - Haven't really had people sign up - Wondering if the way doing it now is the right way - Might be better to pick one focus - Numerous directors haven't been reached out by Trent committee <ul style="list-style-type: none"> - Not their role to reach out, Trent committees will reach out to them if they are meeting <p>Action Item: President to send reminder about which committee directors signed up for</p> <ul style="list-style-type: none"> - ORD <ul style="list-style-type: none"> - Met, went over Policy 16 (Job description) <ul style="list-style-type: none"> - went over President, VPUA, VPCL and chair - HR committee

	<ul style="list-style-type: none"> - Hasn't had meeting, hasn't had things to talk about - HR terms of references also on agenda <p>Action item: president to ensure emails are correct for Trent committees</p> <p>Cox exits at 1:53PM Cox enters at 1:53PM</p>
10.	<p>TDSA CARES ToR</p> <ul style="list-style-type: none"> - Add language of membership being president and/or vpua <p>Fielder enters at 1:56PM</p> <ul style="list-style-type: none"> - Reporting relationship edit <ul style="list-style-type: none"> - Committee has opportunity to provide funding for student events focused on social issues <p>Action item: VPUA to edit policy 10 to reflect actuality of how often committees meet</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Sisson <p>Passed unanimously.</p>
11.	<p>HR Committee ToR</p> <ul style="list-style-type: none"> - Brought back after conversation last month about who is supposed to chair - Confirmed that, Policy 10 says chair is Director of HR <p>Motioned by Barnett, seconded by Porter</p> <ul style="list-style-type: none"> - Passed unanimously
12.	<p>Fall GM Date</p> <ul style="list-style-type: none"> - Dec 14, noon - Will be virtual - Agenda would be looking at mission statement, first year director and any fee changes (if applicable, likely not) - Needs % of students in order to happen <ul style="list-style-type: none"> - Something like 25 students - Looking to ensure club execs come <p>BIRT that the Fall GM December 14, 12PM.</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Horton - Passed unanimously
13.	<p>Minutes Correction</p> <ul style="list-style-type: none"> - August 2020 minute meetings <ul style="list-style-type: none"> - Horton as absent, this is incorrect <p>Motioned by Porter, seconded by Nguyen</p> <ul style="list-style-type: none"> - Passed unanimously, one abstention <p>Action item: update August 2020 meeting minutes to reflect this</p>
14.	<p>Next meetings & Adjournment</p> <ul style="list-style-type: none"> - Looking for schedules to be sent for winter semester, but tentatively hold dates below <ul style="list-style-type: none"> - Jan 30 @1PM - Feb 27 @1PM - March 27 @1PM - April TBD <p>Motioned to adjourned by Cox, seconded by Ross</p> <ul style="list-style-type: none"> - Passed unanimously <p>Meeting adjourned at 2:18PM</p>