



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: December 11, 2020		Time: 1PM	
Place: ZOOM			
Members in attendance			
Rayna Porter President	Nathan R. G. Barnett VP of University Affairs	Meagan Atfield VP of Campus Life	Hema Tikaram Chair
Kharrington Petgrave Student Engagement	Caelainn Cox Health & Wellness	Morgan Namek HR	Jewelien Sisson Community Outreach
Luke Horton Academics			
Regrets From			
Jessie Assaf Inclusion	Jeffrey Ross Policy		
Absent			
Phuong Nguyen Finance			

1.	Call to order – 1:22PM
2.	Land Acknowledgement - Presented by Tikaram
3.	Chair Remarks - Winter semester board meeting dates sent out
4.	Approval of Previous Meeting Minutes - Motioned by Porter, seconded by Atfield Passed unanimously
5.	Review of Action Items - Job descriptions outstanding - coming to the agenda later - ORD to look at committees policies
6.	Call for New Business - BIRT BoD add election procedure approval to agenda - Motioned by Porter, seconded by Barnett - Passed unanimously - BIRT BoD add chief electoral officer job description - Motioned by Porter, seconded by Cox - Passed unanimously - BIRT BoD add president, VPUA, and VPCL job descriptions - Motioned by Porter, seconded Atfield

	<ul style="list-style-type: none"> - Passed unanimously - BIRT add exec transition docs <ul style="list-style-type: none"> - Motioned by Porter, seconded Atfield - Passed unanimously
7.	<p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Cox, seconded by Horton <p>Passed unanimously</p>
8.	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - Barnett for VPUA job description - Cox for job descriptions
	<p>Closed session</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Horton - Passed unanimously <p>Entered at 1:32PM Exited at 1:59PM</p>
9.	<p>Executive and Board Updates</p> <ul style="list-style-type: none"> - Exec read over updates - Academics <ul style="list-style-type: none"> - Feels like there's very little interest - SEC <ul style="list-style-type: none"> - Struggling to meet and get students engaged - Community Outreach not meeting - Health and Wellness doesn't think committees best option; thoughts about support circle in the new year
10.	<p>COVID-19 Rack & Shelf Return Policy</p> <ul style="list-style-type: none"> - Originally supposed to look at in October, didn't - Looking to continue this policy <p>BIRT BoD approve existing Rack & Shelf Return Policy to continue</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Sisson - Passed unanimously.
11.	<p>Elections procedure</p> <ul style="list-style-type: none"> - Nominations will open Feb 8, close Feb 19 - Info sessions Feb 8-19 during office hours (if can't hire chief electoral officer) - Campaigning Feb 16-25 - Debate Feb 22, 12pm - Voting period Feb 22-25 <ul style="list-style-type: none"> - Open to extension if we don't meet quorum - Unofficial votes Feb 36 - Votes ratified Feb 27 at board meeting <p>BIRT BoD approves timeline in Elections package for winter election.</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Atfield - Passed <ul style="list-style-type: none"> - Abstention from Barnett and Cox
12.	<p>Chief Electoral Officer job description</p> <ul style="list-style-type: none"> - Same pay as chair as work is expected to be no more than 15 hours/month - Must be someone who is not running

	<ul style="list-style-type: none"> - Role to run the election and deal with campaigns <ul style="list-style-type: none"> - To remove bias/perceived bias of having a sitting executive doing this - Cannot be a director - BIRT BoD approve the Chief Electoral Officer job description <ul style="list-style-type: none"> - Motioned by Barnett, seconded by Cox - Passed unanimously
13.	<p>President job description</p> <ul style="list-style-type: none"> - Run through of edits to president job description - adding comms officer - reporting to board and exec committee <p>Cox exits at 2:27PM</p> <p>BIRT that BoD approve president job description</p> <ul style="list-style-type: none"> - Motioned by Barnett, seconded by Atfield - Passed <ul style="list-style-type: none"> - Abstention by Porter
14.	<p>VPUA job description</p> <ul style="list-style-type: none"> - Reporting to board, not president - VPUA consulting with relevant budget lines - Shared supervising - VPUA must be student at time of election <p>BIRT BoD approve VPUA job description</p> <ul style="list-style-type: none"> - Motioned by Porter, seconded by Horton - Passed <ul style="list-style-type: none"> - Abstention by Barnett
15.	<p>VPCL job description</p> <ul style="list-style-type: none"> - Removing social media as it is now under president - Shared supervision - Included more language about clubs - VPCL must be a student at time of election <p>BIRT BoD approve VPCL job description</p> <ul style="list-style-type: none"> - Motioned by Barnett, seconded Sisson - Passed <ul style="list-style-type: none"> - Abstention by Atfield
16.	<p>Executive Transition</p> <ul style="list-style-type: none"> - BIRT BoD look at this in Jan meeting - Motioned by Porter, seconded by Atfield - Passed unanimously
17.	<p>Adjournment - 2:37PM</p>