



## **Locker Rental Contract**

### **General**

- a. Designated lockers located at Trent University Durham GTA Building A are available for the exclusive use of Trent Durham Student Association (TDSA) members, but may under special circumstances be rented out to third parties with the permission of the TDSA executive team. The TDSA is responsible for the administration and maintenance of these lockers. No one shall occupy a locker without completing a Locker Rental Contract and paying the rent and deposit in advance.

### **Use of Lockers**

- b. Lockers provided by TDSA offer a basic level of security for the convenience of renters. TDSA assumes no responsibility for, nor custody of contents stored in lockers. TDSA shall not be responsible for any loss of or damage to locker contents. Locker contents remain the sole responsibility of the Renter at all times. Renters should not store valuable items in lockers. Renters may not make permanent alterations to lockers at any time during the course of the year.

### **Renters Responsibilities**

- a. Pay the locker rental fee.
- b. Read and review the Locker Agreement provided by the TDSA.
- c. Provide current contact information and ensure that TDSA is advised of subsequent changes throughout the rental period.
- d. Exercise caution when placing foods, liquids, or other substances that may escape into adjacent lockers.
- e. Keep lockers clean and odour-free at all times.
- f. Report any maintenance problems with the locker and locker hardware to the TDSA.
- g. Promptly remove all locker contents at the end of the rental period. Articles not cleared within the deadline date following the rental period shall be considered abandoned and subject to removal by TDSA and discarded without compensation.

to the renter.

- h. Firearms, weapons, illicit drugs or drug paraphernalia must not be placed in lockers.
- i. Flammable liquids or toxic substances must not be placed in lockers.
- j. In case of school shut down, items will be held in lockers until it is safe for the TDSA team to come to campus and contact Renter about pickup of items.

## **TDSA Responsibilities**

- a. Receive and process locker requests;
- b. Issue locker for use for specified term;
- c. Maintain a record of renters and locker assignments;
- d. Accept rental revenue and issue receipts;
- e. Handle repair requests;
- f. Respond to inquiries. Questions regarding lockers may be directed to:

**Rayna Porter**

**President**

**905-435-5102 ext. 5073**

[president@mytdsa.ca](mailto:president@mytdsa.ca)

## **Rental Rates**

- a. Rental period starts at the beginning of every semester.
- b. Rent will not be prorated.
- c. Locker rent is:
  - i. One Term: \$25\*
  - ii. Two Terms: \$40\*
  - iii. Summer Term: \$15\*
- d. **Deposit: \$10**

\*The TDSA is temporarily pausing locker rental fees for members for the 2020/2021 year due to the COVID-19 Pandemic. Deposits are still mandatory for locker rentals.

## **Dispute Resolution**

- a. Every reasonable effort shall be made to settle disputes to the satisfaction of the Renter. However, if a matter remains unresolved, the TDSA reserves the right to contact Trent University Durham GTA's Manager of Student Affairs who shall review the matter and render a decision that will be final.
- b. TDSA reserves the right to open and inspect lockers at any time specifically to ensure compliance with Renter responsibilities listed.

I agree to the locker rental contract and all terms contained within.

**Name:** \_\_\_\_\_ **Preferred Contact Method:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Office Use Only Upon Receipt of Completed Contract and Payment*

**Deposit Paid**

**One Term:** \_\_\_\_\_  **Two Term:** \_\_\_\_\_  **Summer Term:**

\_\_\_\_\_

**Locker Number:** \_\_\_\_\_

**Received date:** \_\_\_\_\_ **Received By:** \_\_\_\_\_