



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

Meeting: BOARD MEETING			
Date: July 28, 2020		Time: 5:38pm	
Place: Zoom			
Members in attendance			
Rayna Porter President	Nathan Barnett Vice Pres of Uni Affairs	Meagan Atfield Vice Pres of Campus Life	Hema Tikaram Chair
Phuong Nguyen Finance	Kharrington Petgrave Student Engagement	Luke Horton Academics	Jeffrey Ross Policy
Caelainn Smith-Cox Health and Wellness	Shannon Fielder TGSA		
Absent			
Jewel Sisson Community Outreach	Morgan Namek HR	Jessie Assaf Inclusion	

1	Call to order – 5:38PM
2	Land Acknowledgement
3	Chair Remarks
4	Approval of May Meeting Minutes Motioned by Porter, seconded by Barnett - Unanimously passed
	Approval of June meeting minutes Motioned by Horton, seconded by Nguyen - Unanimously passed
5	Review of Action Items
6	Call for New Business <ul style="list-style-type: none"> - Privacy policy, terms of service, and return policy for online store added to item 19, added by Barnett - Motion to modify item 19 in agenda by Porter, seconded by Atfield - Unanimously passed

7	<p>Board Secretary Appointment Nomination by Smith-Cox, seconded by Porter - Unanimously approved nomination</p>
8	<p>Approval of Agenda Motioned by Atfield, seconded by Petgrave - Unanimously passed</p>
9	<p>Declaration of Conflict of Interest - No COI's present</p>
10	<p>Executive and Board Update</p>
11	<p>Move Closed Session to end of meeting (Item 13 to 20) Motioned by Porter, seconded by Smith-Cox - Motion passed</p>
12	<p>Marketing and Communications Assistant Job Description Presented by Porter - Motioned by Barnett, seconded by Atfield - Motion passed</p>
13	<p>eTransfer Agreement and Signing Authorities Presented by Porter - Move banking from BMO to Scotiabank - Move to a paper process for signing authorities Motioned by Atfield, seconded by Ross - Motion passed</p>
14	<p>COVID-19 Grocery Relief Fund Conversion</p> <ul style="list-style-type: none"> - Presented by Porter - Trent University will not be renewing the bus pass for fall semester - Convert grocery relief fund (\$50,000 from April Board Meeting) which was being held for Trent Financial Aid to distribute to a transit relief fund <ul style="list-style-type: none"> - The funds were never utilized for groceries by Trent Financial Aid <p>Motion: The TDSA Board hereby authorizes the TDSA 2020/21 Executive Team to utilize the funds intended for summer grocery relief into a transit relief fund provided Trent University can support with the supply of pre-loaded Metro Cards</p> <ul style="list-style-type: none"> - Motioned by Nguyen, seconded by Atfield - Motion passed unanimously - Levy fee for food bank will turn into grocery cards <p>Motion: The TDSA Board hereby authorizes the TDSA 2020/21 Executive Team to utilize the Food Bank funding for Grocery Card assistance as a temporary measure to support students while operating remotely.</p> <ul style="list-style-type: none"> - Motioned by Nguyen, seconded by Atfield

	<ul style="list-style-type: none"> - Motion passed unanimously
15	<p>Mission Statement and Values Consultation Presented by Porter</p> <ul style="list-style-type: none"> - Addition of gender to discrimination portion of mission statement, requested by Nguyen - Additional consultation to occur in the coming months with various students
16	<p>Whitby Chamber of Commerce Membership Presented by Porter</p> <ul style="list-style-type: none"> - Education and Networking from Chamber of Commerce - Annual membership - Discount savings - Community connections - Administrative support <p>Motion: The TDSA Board motions to join the Whitby Chamber of Commerce with consultation to renew membership to be evaluated April 2021.</p> <ul style="list-style-type: none"> - Motioned by Ross, seconded Atfield - Motion passed unanimously
17	<p>Website Updates Presented by Rayna Porter</p> <ul style="list-style-type: none"> - Interest in changing over website - Review of edits to new website - Launch of online store to follow - Textbook buy and sell via curb side pickup - Rack and Shelf via curb side pickup - Used Book Contracts via new site - Terms of Service, Return Policy, and Privacy Policy decision <p>Motion to adopt policies with formatting by Porter, seconded by Smith-Cox</p> <ul style="list-style-type: none"> - Motion passes unanimously
18	<p>ORD Committee and Terms of Reference</p> <ul style="list-style-type: none"> - Mandate review - Amendments made by Porter <p>Motion to approve Terms of Reference with amendments</p> <ul style="list-style-type: none"> - Motion by Porter, seconded by Nguyen - Motion passed unanimously
19	<p>Fielder leaves at 6:23PM Closed Session- 6:26PM</p> <p>Motion to move into closed session by Smith-Cox, seconded by Horton</p> <ul style="list-style-type: none"> - Motion passed unanimously <p>Motion to leave closed session by Nguyen, seconded by Atfield</p> <ul style="list-style-type: none"> - motion passed unanimously
20	<p>Adjournment Motion to adjourn by Ross, seconded by Horton</p>

	- Motion passes unanimously
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