



## Trent Durham Student Association

55 Thornton Rd. S  
Oshawa, On L1J 5Y1  
905-435-5102

<b>Meeting:</b> BOARD MEETING			
<b>Date:</b> December 21st, 2021.		<b>Time:</b> 12 noon	
<b>Place:</b> Zoom			
<b>Members in attendance</b>			
<b>Phuong Nguyen</b> President	<b>Nathan R.G. Barnett</b> VP of University Affairs	<b>Viviana Pinheiro</b> VP of Campus Life	<b>Jeffrey Ross</b> Chair of the Board
<b>Riley Ambrose</b>	<b>Felicia Seucharan</b>	<b>Carwyn Holland</b>	<b>Naya McRae Ntawiha</b>
<b>Lalbegim Boronieva</b>	<b>Parastoo Sadeghein</b>	<b>Andrew Rose</b>	
<b>Members absent with regrets</b>			
<b>Members absent without regrets</b>			
<b>Jessie Assaf</b>	<b>Nicholos Nauth</b>		

1.	<b>Call to order</b> – 12:08pm
2.	<b>Land Acknowledgement</b> - Presented by Ross
3.	<b>Roll Call</b>
4.	<b>Chair Remarks</b> -
5.	<b>Approval of Previous Meeting Minutes</b> - November board meeting  Motioned by Sadeghein, seconded by Holland - Passes unanimously
6.	<b>Review of Action Items</b>

	- None
7.	<p><b>Call for New Business</b></p> <ul style="list-style-type: none"> <li>● Holland to add a discussion item “Proclamation in Support of the Decade”</li> <li>● Ambrose to add a discussion item “COVID corner”</li> </ul> <p>Motioned by Sadeghein, seconded by Amborse to approve amendment</p> <ul style="list-style-type: none"> <li>- Passes unanimously</li> </ul>
8.	<p><b>Approval of Agenda</b></p> <p>(Ross left at 12:15, due to internet connection)</p> <p>Motioned by Sadeghein, seconded by Pinheiro</p> <p>Passes unanimously</p>
9.	<p><b>Declaration of Conflict of Interest</b></p> <ul style="list-style-type: none"> <li>● The Executives (Nguyen, Barnett, Pinheiro) for exec transition document.</li> </ul>
10.	<p><b>Executive Updates</b></p> <ul style="list-style-type: none"> <li>- Overview of exec updates (Attached in board drives)</li> </ul> <p>The three executives gave an update of what they have been working on over the past month.</p>
11.	<p><b>Board Updates</b></p> <ul style="list-style-type: none"> <li>● The ORD has not met yet, but a meeting has been scheduled for 23rd of December</li> <li>● TDSA CARES is planning to meet again starting in January</li> <li>● TDSA Academics committee has met twice, meetings to start again in January</li> <li>● Donation from TDSA Cares has been donated</li> <li>● Residence council did not meet in December but plans to run more activities in January</li> </ul>
12.	<p><b>Policy 16: Job Descriptions</b></p> <ul style="list-style-type: none"> <li>● that th</li> <li>● Barnett spoke about the changes to the Job Description for the Chief Electoral officer (CEO).</li> <li>● Barnett added e CEO cannot be eligible to apply for chairperson.</li> <li>● Ambrose suggested that we change it to “Will not be eligible to apply for chairperson while in the CEO position”</li> </ul> <p><b>Be it resolved that:</b> The TDSA Board of Directors approve the changes to Policy 16: Job Description</p> <p>Moved by Barnet, seconded by Sadeghein</p> <p>Motion passes unanimously</p>
13.	<b>Executive Assistant</b>

	<ul style="list-style-type: none"> <li>● Pinheiro went over why the job was being created: to support the Executive Director and the Vice President Campus Life</li> <li>● Ambrose: Is the reduction in hours for the Events Coordinator Assistant</li> <li>● Pinheiro: That is still up in the air. A discussion will be had in the new year</li> <li>● Phuong: It is indefinite</li> <li>● Ambrose: My main concern is that this person is reporting to two different individuals. The reporting relationship could get complicated easily</li> <li>● Nguyen: I think Riley’s suggestion makes sense. I would recommend that this person reports directly to the Executive Director</li> <li>● Osazuwa: I am happy with that.</li> <li>● Ambrose: I would like to be formalized in writing.</li> <li>● Nguyen: I just wanted to add, that because we don't have a ton of people in the office it wouldn't be an issue that it has to get formalized</li> <li>● Ambrose: That makes a lot of sense. If the organization was to grow more, then I would like to see this change made</li> <li>● Ambrose pointed out a clerical error that was fixed</li> <li>● Ambrose: For example if you were to pull someone with just administrative skills, how would that work?</li> </ul> <p><b>(Boronieva left at 12:49pm)</b></p> <ul style="list-style-type: none"> <li>● Nguyen: We pick the best person who fits into the office well</li> </ul> <p><b>Be it resolved that:</b> The TDSA Board of Directors approve the executive assistant job description</p> <ul style="list-style-type: none"> <li>- Moved by Pinheiro , seconded by Nguyen</li> <li>- Motion passes unanimously</li> </ul>
14	<p><b>Election Dates</b></p> <ul style="list-style-type: none"> <li>● Nguyen spoke about the dates for the winter elections. The elections will take place at the end of February - middle of March.</li> <li>● Ambrose: Can we extend the nomination period and reduce the campaign period</li> <li>● Barnett: That would require a policy change</li> <li>● Ambrose: In that case, I redraw the question.</li> </ul> <p><b>Be it resolved that:</b> The TDSA Board of Directors approve the Winter 2022 Election dates</p> <ul style="list-style-type: none"> <li>- Moved by Nguyen, seconded by Ambrose</li> </ul>

	- Motion passes unanimously
15	<p><b>Transition Doc Update</b></p> <p><b>(Executive left room at 1pm)</b></p> <ul style="list-style-type: none"> <li>● <b>Ambrose:</b> Is this the last time we shall see the document before April?</li> <li>● <b>Osazuwa:</b> Yes, but as a board you have the ability to request to see it earlier</li> </ul>
16	<p><b>Proclamation - International decade for people of African Descent 2015 - 2024</b></p> <ul style="list-style-type: none"> <li>● Holland went over the proclamation and its significance. He has been having discussions with the University.</li> <li>● Nguyen: I sent an email in response to this. I ensured Andrew was added to this. One of our goals will be to get the University to support this. For advocacy for increase in diversity among Trent's teaching and support for staff hires, would you want us to have formalized guidelines for the TDSA executive with respect to this?</li> <li>● Holland: Yes, I think that would be a good way to go. There are some recommendations coming out from a study to help with this.</li> <li>● Barnett: Recommendations should be out within the next few weeks, the idea is to have it published before the budget is done in february.</li> <li>● Ambrose: Thank you for bringing this forward. Are there particular areas in which there can be more participation from students of African descent.</li> <li>● Holland: Yes I think so. Students from African descents have expressed concerns of not having a fair shot with the TDSA. They feel like there is a barrier to entry. Each organization must have in their outreach to get rid of the barrier affecting black students getting in. There are questions being asked at interviews that would keep black students out of the frame.</li> <li>● Ambrose: Are there any metrics that you want to see adopted? Or is this a general principle you want us to take on?</li> <li>● Holland: Right now it should be general principle and leave it general, but once recommendations are released I am hoping that there can be metrics and we can work this into the findings.</li> <li>● Nguyen: Thanks Carwyn for this. Putting this out in principle makes sense. I think we may want to develop a timeline of how this will work out, in order to be able to vote on this at a future meeting</li> <li>● Holland: Yes I understand you Phuong. I propose that we try to get this done by February - just in time for Black history month. It is a shame for University not to embrace the people that you work on - especially people from African descent</li> <li>● Holland: Can you please advise on next steps?</li> <li>● Nguyen: What you are looking for is something actionable. I think what we can do is look at the proclamation and have an official language that is easy for students to follow. Once this stance is passed, we need to create a timeline of next steps. Holland, Barnett and I can work on this.</li> </ul>
17	<p><b>Covid Corner</b></p> <ul style="list-style-type: none"> <li>● <b>Ambrose:</b> Have the executives received any additional information from the University?</li> <li>● <b>Nguyen:</b> No. We are planning on having our activities online for the foreseeable future?</li> <li>● <b>Ambrose:</b> Are there any questions that we want answered?</li> </ul>

	<ul style="list-style-type: none"> <li>● Sadeghein: For International students - what should I tell them when they ask?Also who can help to order rapid tests.</li> <li>● Barnett: In terms of ordering them, it won't be on the TDSA to order them. We can speak and advocate to the University to do so.</li> <li>● Nguyen: Residence usually has things figured out when it comes to safety procedures.</li> <li>● Pinheiro: Trent Durham posted that they have some tests available. I will look into contacting them about it.</li> <li>● Ambrose: We are meant to assume that since residence is open, then the cafeteria will be open. Which is a fair assumption</li> <li>● Nguyen: I spoke to the cafeteria manager, and was told that the cafeteria will be open come January.</li> <li>● Ambrose: What are the criteria of the building being closed.</li> <li>● Nguyen: I do not know.</li> </ul>
15	<p><b>Adjournment at 2:04pm</b></p> <ul style="list-style-type: none"> <li>- Motioned by Rose , seconded by Barnett</li> <li>- Motion passes unanimously</li> </ul>