

Do I have a  
spending  
limit?



TRENT DURHAM  
STUDENT ASSOCIATION

How do I  
run a  
campaign?

# Candidate Information Session

# TDSA Positions Available

## Executive Positions (Paid Positions)

President

Vice President of University Affairs

Vice President of Campus Life

# Job Descriptions

## President:

- Chief Executive Officer
- Oversees all major organizational decisions
- Managing all operations and resources
- Official Spokesperson
- Create and implement annual and long-term plans
- Create and supervise budget and finances

## VP of University Affairs

- Advocates for an accessible, affordable and high-quality PSE
- Represents students municipally and provincially
- Sits on OUSA's Steering Committee
- University liaison for students

## VP of Campus Life

- The VPCL is the primary student liaison between Clubs, the student volunteer base, the department of Student Affairs, and students.
- Plan, promote and host TDSA events on campus (Orientation, semi-formal, small events)
- Manages Clubs and club funding
- Manages TDSA Social Media

## Chairperson to the Board of Directors (paid)

- Paid 15 Hours a Month
- Schedule monthly Board meetings
- Liaison between the Board of Directors and TDSA Execs
- Chair and facilitate Board meetings
- Ensures that Directors act in accordance of TDSA Bylaws and policies
- Receive and manage grievances and complaints
- Responsible for ensuring the confidentiality agreement is signed by Board of Directors, executives, employees and university liaison.

## Board of Director Positions (Volunteer Positions)

- Director of Finance
- Director of Student Engagement
- Director of Academics
- Director of Policy
- Director of Health and Wellness
- Director of Equity
- Director of Human Resources
- Director of Community Outreach

### Responsibilities include:

- Chairing one TDSA committee
- Attending monthly Board meetings
- Monthly check-ins with most relevant Executive
- Engaging with students
- Oversight of department
- Minimum ten (10) hours a month of volunteer hours

# 2019 Elections Committee

- Karen Albrecht: Chief Electoral Officer (president@mytdsa.ca)
- Elizabeth Lindsay: Deputy Chief Electoral Officer (vpua@mytdsa.ca)
- Alex (alexanderrookes@mytdsa.ca)
- Jade (jadegauthier@trentu.ca)
- Elka (elkaguilbert@trentu.ca)
- Nilo (nilofarhonarbaksh@trentu.ca)
- Chris Nelan (Christophernelan@trentu.ca)
- Electoral Trustee: manages the voting poll, only person with access, releases results to Elections Committee

## Duties of the Elections Committee:

- Ensures the elections are conducted in accordance with TDSA bylaws and policies
- Assess complaints and infractions against candidates
- Provide sufficient informational support to candidates
- Sign and validate Nomination packages

# Campaigning

- All campaign materials **MUST** be approved by the Chief Electoral Officer before distribution (posters, videos, etc.)
- Submit materials to [president@mytdsa.ca](mailto:president@mytdsa.ca) for approval
- Approved material will then need to be stamped in the TDSA office prior to being put up.
  
- \*\*It is your responsibility to read the TDSA Elections Policy

## Spending Limit

- Max \$50 for Candidates running for Executive Positions
- Max \$25 for Candidates running for Board Positions (this includes chairperson)
- Save and submit your receipts to the TDSA Office, fill out a reimbursement form.
- \*\* Submit receipts by February 13<sup>th</sup>



## Posters

- All posters **MUST** adhere to the Poster and Advertisement Policy:
- Prohibited on red brick, glass, trash/recycle bins, floors, doors, inside classrooms, bathrooms, staff/faculty area and personal property of student and Trent employees.
- Posters are not permitted to obstruct the plain view of any other poster.
- Posters **can not** be larger than 8.5 x 11 inches
- Candidates running for Executive Positions can put up no more than **40 posters**; Board positions no more than **25**.

# Appropriate Campaigning

- **Do Not:**
- Begin campaigning until February 4<sup>th</sup> (start of campaign period)
- Use belittling, demeaning or degrading language
- Violate TDSA Bylaws or Policies
- Violate the Trent Student Charter of Rights and Responsibilities
- Violate the Ontario Human Rights Code

# Infractions

- Class A:
- Infractions are deemed detrimental to the election process or the public perception of the process
- Will constitute immediate disqualification
- Class A infractions include but are not limited to;
- Any action by a candidate that gives them unfair advantage
- Bullying, harassment or violations of the Student Charters of Rights
- Slander, vandalism, unethical conduct
- Campaign materials that are obscene, vulgar, racist, sexist, etc.

# Infractions

- Class B:
- Infractions include any violations that are not deemed Class A
- Upon receiving two (2) class B infractions a candidate will be disqualified
- Class B infractions include but are not limited to;
- Use of unapproved campaign materials
- Obstructing the view or removal of another candidates campaign materials
- Damage to another candidates campaign materials
- Disrupting any academic setting (class time)
- Offering a student the means of voting during voting period

# Infraction Appeal Process

- Candidates may appeal infractions within forty-eight (48) hours of being notified by the infraction
- Candidates may appeal Class A infractions to the Board of Directors within twenty-four (24) hours of being notified

# Candidate Debate

- **February 6<sup>th</sup> @ 12pm**
- First Executive Debate; VPCL, VPUA, President
- Director Debate; Chairperson, followed by Directors in alphabetical order
- Opening remarks: 60 seconds
- Moderator will ask questions based on candidates platforms and position qualifications
- Candidate has 2 minutes to respond
- After each candidate responds, each candidate will receive another 2 minutes for rebuttal
- Students questions will be collected and asked after moderator questions
- **\*\*If you cannot attend, you may submit a video outlining your platform**

## Next Steps...

- ✓ Submit your Nomination Package **BEFORE** February 1<sup>st</sup>, 2pm.  
Late submissions will not be accepted
- ✓ Submit your Campaign Platform and Posters before the beginning of Campaign period (February 4)
- ✓ Begin Campaigning on Monday February 4<sup>th</sup>
- ✓ Attend the Candidate Debate on February 6<sup>th</sup> @ 12pm
- ✓ Voting Period: February 11<sup>th</sup> – 13<sup>th</sup> till 8pm  
Take down all posters by February 13<sup>th</sup> @ 10pm
- ✓ Election Results will be made available Friday February 15<sup>th</sup>

Questions?

