



Trent Durham Student Association

55 Thornton Rd. S
Oshawa, On L1J 5Y1
905-435-5102

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| Meeting: BOARD MEETING | | | |
| Date: April 28th, 2023. | | Time: 12:00pm | |
| Place: Zoom | | | |
| Members in attendance | | | |
| Phuong Nguyen President | Anthony Coulter VP of University Affairs | Viviana Pinheiro VP of Campus Life | Samantha Martin |
| Cuc Thu Doan | Riley Ambrose | Andrew Rose | Ganga Rajesh |
| Naya McRae-Ntawiha Chair of the Board | Victoria Osso | Nidhi Sehgal | |
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| Members absent with regrets | | | |
| Ehima Osazuwa Executive Director (Non-Voting) | | | |
| Members absent without regrets | | | |
| Marcus Nieva | | | |

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| 1. | Call to order – 12:06pm |
| 2. | Land Acknowledgement - Presented by the chair McRae Ntawiha |
| 3. | Roll Call |
| 4. | Chair Remarks - Chair was grateful for the time she had with the board members. She is thankful for a great year. |

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| 5. | <p>Approval of Previous Meeting Minutes</p> <ul style="list-style-type: none"> - March board meeting <p>Motioned by Nguyen, seconded by Ambrose</p> <ul style="list-style-type: none"> - Passes unanimously |
| 6. | <p>Review of Action Items</p> <ul style="list-style-type: none"> - Spoke about the strategic plan with an update coming in September. |
| 7. | <p>Call for New Business</p> <ul style="list-style-type: none"> - Nguyen added '779 Moving discussion' to the agenda |
| 8. | <p>Approval of Agenda</p> <ul style="list-style-type: none"> - Motioned by Ambrose, seconded by Pinheiro - Passes Unanimously |
| 9. | <p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> - Pinheiro, Nguyen, Ambrose, and Coulter all declared conflict of interest. |
| 10 | <p>Executive Updates</p> <ul style="list-style-type: none"> - The executives went over their updates. They spoke about what they have been up to for the month of April with the focus being on transitioning, OUSA paper, clubs, space, and potentially moving into a new space. |
| 11 | <p>Board Updates</p> <ul style="list-style-type: none"> - Doan spoke about the upcoming finance meeting focused on revenue and the budget. |
| 12. | <p>Wage Increase</p> <p>Be it resolved that: The TDSA Board of Directors approve an increase of 4.3% based on the CPI as calculated by STATS Canada for the month of March 2023 to the salaries of President, VPUA, VPCL and Chair effective 2023-2024 academic year (Starting May 1st).</p> <p>Nguyen: This is pretty much straight forward. Things cost more, we are going to increase our wages/salary by CPI. If we don't do this, then the staff becomes severely underpaid. This will increase all the student job wages/salaries by CPI</p> <p><i>(Coulter and Ambrose were both moved to a breakout room prior to the vote due to a conflict of interest)</i></p> <p><i>(Sehgal leaves room at 12:27pm)</i></p> |

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| | <ul style="list-style-type: none"> - Moved by Nguyen, seconded by Rose - Passes Unanimously <p><i>(Coulter and Ambrose came back into the room)</i></p> <p>Be it further resolved that: The TDSA Board of Directors approve an increase of 4.3% based on the CPI as calculated by STATS Canada for the month of March 2023 to the hourly rates of all Student Employees in the association effective 2023-2024 academic year (Starting May 1st).</p> <ul style="list-style-type: none"> - Moved by Nguyen, seconded by Rajesh - Passes Unanimously |
| 13 | <p>Confirmation of Chair</p> <p>Be it resolved that: the TDSA Board of Directors approves Margaret Williams as the chair of the board of directors for the 2023/24 academic year.</p> <p>Nguyen went over who was on the hiring committee. The CEO couldnt be on the committee as there was a conflict of interest.</p> <ul style="list-style-type: none"> - Moved by Nguyen, seconded by Rose - Passes Unanimously |
| 14 | <p>Executive Transition Documents and compensation Approval</p> <ul style="list-style-type: none"> - Ambrose went over the structure for the executive transition documents. - Nguyen went over her transition documents. She added quite a few things from previous years: Call to action document, as well as a timeline document. - Pinheiro went over her documents. She focused on the position focused section, the timeline section, and month by month breakdown. She tried to make it as thorough as possible. - Coulter spoke in detail about these transition documents. He focused on relationships with other universities and external stakeholders. <p><i>(Coulter, Pinheiro, and Nguyen were moved to a breakout room prior to the vote due to a conflict of interest)</i></p> <p>Rose: I thought Viv's document was easy to read Ambrose: The documents were pretty in depth.</p> <p>BIRT: TDSA Board of Directors approves the president transition document at 100%</p> <ul style="list-style-type: none"> - Moved by Ambrose, seconded by Osso |

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| | <ul style="list-style-type: none"> - Passes Unanimously <p>BIFRT: TDSA Board of Directors approves the Vice president Campus Life transition document at 100%</p> <ul style="list-style-type: none"> - Moved by Rose, seconded by Ambrose - Passes Unanimously <p>BIFRT: TDSA Board of Directors approves the Vice president University Affairs transition document at 100%</p> <ul style="list-style-type: none"> - Moved by Ambrose, seconded by Rajesh - Passes Unanimously <p><i>(Coulter, Pinheiro, and Nguyen came back into the room)</i></p> |
| 15 | <p>Chair Job Description, review</p> <ul style="list-style-type: none"> - Nguyen went over the potential of increasing the hours of the chair. Some of the new tasks will include facilitating board and staff engagement outside of meetings. <p>Ambrose: The chair is not to be part of the executive committee or is the chair meant to be added to this?</p> <p>Nguyen: There are no fixed terms and reference for who is on the executive committee. That can be amended. I think there are more things that the chair can be obligated to do.</p> <p>Roy (Time yielded by Ambrose): How involved will the TDSA board of directors be with the campus growing?</p> <p>Nguyen: I think that there are a lot of ways for the board of directors to be involved with the campus growth. For the campus to grow, there needs to be some sort of stability. The past two years have provided us with the opportunity to be stable and now we can grow.</p> |
| 16 | <p>779 Moving Discussion</p> <p>Nguyen: The TDSA is moving sometime before mid june. It is going to be back in 118.1 which we were told to move out from last year.</p> <p>Ambrose: The exact timeline is to be discussed with the incoming executives?</p> <p>Rose: Is there any cost associated with moving?</p> <p>Nguyen: None that I am aware of so far. They will probably hire personnel to help with the move.</p> <p>Ambrose: There is the obvious cost, which is a whole lot of time.</p> <p>Nguyen: It is a couple of days of packing up, a day of moving, and a couple of days of unpacking. So it would take about a week to fully move.</p> <p>Pinheiro: It would be easier if Phuong and I helped with the move, as we already know where things are.</p> <p>Osso: Where are the teachers going? The ones currently in there.</p> |

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| | <p>Nguyen: The people who moved in are AAA. These people need to be speaking to students , and one thing that was noticed was that the office wasn't as busy. The fact of the matter is that out of all the groups who they have to select from, we are the most likely to go to a human rights tribunal.</p> |
| 17 | <p>End of Year Recap/Highlights of the Board</p> <ul style="list-style-type: none">- The Board went over their favorite parts from being on the board for the year. |
| 18 | <p>Adjournment.</p> <ul style="list-style-type: none">- Meeting ended at 1:26pm |