



TRENT DURHAM
STUDENT ASSOCIATION

TDSA Job Posting

Position: Intramural Coordinator

Applications Due: Monday, August 22, 2016

Email applications to jobs@mytdsa.ca or drop them off at the TDSA Office in Room 122 on the Trent Durham campus

Start Date: September 1, 2016

End Date: March 31, 2017

Wage: \$25.00 Honourarium per event (min. 2 events per week)

Hours: 5:00pm – 6:00pm Mondays and Wednesdays

Traits: The desired applicant will be personable, professional, outgoing, organized, independent, and must take initiative.

Skills: Familiarity with Facebook, Twitter, Instagram and must be familiar with Soccer and Dodgeball rules and regulations.

Job Details:

- 1) Oversee, conduct and market the intramural programs:
- 2) Set up, attend, coordinate, supervise and clean up the intramural programs offered each week.
- 3) Develop league system, organize match-ups, organize, collect and track fees.
- 4) Assist in the order, development and distribution of team clothing.
- 5) Market, promote and plan ongoing and future intramural programs under the supervision of the Vice President of Campus Life and maintain a social media presence for the program online.
- 6) Assist the Vice President of Campus Life with market research regarding intramural programs.